

(To be prepared and submitted on the Letter Head of applicant / allottee under the signature of authorized signatory)

No.

dated

**Notice of Commencement**

From: (Name in full in block letters)

..... (Address..... (As per registered lease deed)

To:

The Executive Engineer

The WBSIDC Ltd.,

Silpa Bhavan, 31, Black Burn Lane,

Kolkata – 700 012

*Through Sub-Assistant Engineer – in Charge of ..... Industrial Estate*

**Sub: Notice of commencement under West Bengal Municipal (Building) Rules, 2007 / West Bengal Panchayet Rules, 2004 as per Building Permit No. . . . . dated.....  
- Plot No..... of ..... Industrial Estate**

Sir,

I / We hereby give notice that the erection / re-erection of/addition to/alteration of the building on Plot No. / Premises No. / Holding No. .... of ..... Industrial Estate situated in..... Street..... Ward / Circle..... of ..... Municipality / Gram Panchayat in the District of ....., West Bengal will be commenced on (date) as per Building Permit No. . . . . . date . . . . . granted by you, with the plans and specification sanctioned.

Yours faithfully,

.....

Signature of the applicant(s) / Lessee