

WBSIDCL

-:Modalities of Issuance of Certificate on Completion up to Plinth Level for Building Plan for the Industrial Estate / Park / JVC / SAIP of WBSIDCL (EoDB):-

Step 1: Day “T”

Allottee / Entrepreneur / Industrial Unit

Allottee shall submit the applications to SAE(C)-in charge of the concerned Industrial Estate / Park with all statutory documents in the form as specified in 'Appendix 6' (appended to this office guidelines) to enable concerned SAE (C)-in-charge to inspect such work / site.

Date of receipt of applications from the Allottee at the Estate Office shall be considered as Day “T”



Step 2: Day “T+3”

Sub-Assistant Engineer (Civil) – in charge

After examination & verify of such applications with other documents, Sub-Assistant Engineer –in charge of the Estate will intimate a date & time to allottee for Joint Inspection only for Low Risk & Medium Risk Industrial Building, If the building are High Risk category, SAE –in charge will visit the site along with concerned AE-in-charge (if necessary). Accordingly, SAE –in charge will submit a Check List / Inspection Report / observation along with Site Photograph (in color) and forwarded to the concerned Assistant Engineer (Civil) along with all statutory documents for next course of action. If applications, supporting documents and Site Conditions do not meet all the requirements, SAE –in charge will reject / send back the applications to the allottee and request to resubmit the applications with revised supporting documents as well as stop the Construction work and to make necessary rectification.



Step 3: Day “T+5”

Assistant Engineer (Civil) – in charge

If concerned SAE(C) –in charge's Check List fulfil all requirements and found in the Inspection report that everything is in order, Assistant Engineer (Civil) shall forwarded to the Executive Engineer for further necessary action towards Issuance of Certificate on Completion up to Plinth Level with intimation to the Administrative Authority *within Day “T+5”*

AE–in charge shall also maintain a register for all Plinth Level Certificate applications received, permissions given or deemed and preserve all documents with his custody.



Step 4: Day “T+7”

Executive Engineer

Executive Engineer after being satisfied to the entire procedure confirming to rules and regulations as applicable for Completion up to Plinth Level for building plan, a “Plinth Level Certificate” will be issued by Executive Engineer with necessary remarks.

N.B.:- 1. Provided that if Allottee does not inform the Competent Authority for inspection of Industrial Building at the stage when the construction of work reaches at plinth level, he/she shall be liable to pay the composition charges to be fixed by the competent authority from time to time besides any other action as permissible under the Act/Rules made there under.

2. If any of the scheduled date is a Government holiday then the immediate next working day will be the timeline for this purpose.

3. In case, after the issuance of Plinth Level Certificate, if found at any stage that the building is constructed for some other purpose against the permission or make any addition/ alteration in the building then, the Competent Authority of the Corporation may pass orders for revocation of permission and the same shall be restored only after removal of violations.