

FORMAT APPLICATION FOR AMALGAMATION OF PLOT / SHED / STALL / BUILDING SPACE

To
The Estate Manager,

Sir,

I / We have been allotted a Plot / Shed / Stall / Building Space as per details below. Now I / We want to Amalgamate this Plots. The necessary informations are given below for your consideration and approval of my / our prayer.

1)	Name of the Industrial / Commercial Estate	:	
2)	Name of the Unit / Company	:	
3)	Name of Proprietor / Partner / Director (s)	:	
4)	Name of Proprietor / Partner / Director (s) as of now other than original and without permission of the W.B.S.I.D.C. Ltd., if any	:	
5)	Details of Plot / Shed / Stall / Building space and Area		
	A) i) No.	:	
	ii) Area / Size	:	
	iii) Short Term / Long Term	:	
	iv) Lease Valid upto	:	
	v) Lease Premium paid	:	
	B) i) No.	:	
	ii) Area / Size	:	
	iii) Short Term / Long Term	:	
	iv) Lease Valid upto	:	
	v) Lease Premium paid	:	
6)	Name of existing activities / production	:	
7)	If activities / production was changed earlier without due permission	:	
8)	Reasons for Amalgamation	:	
9)	Resolution for Amalgamation	:	
10)	Short Term or Long Term Lease and period		
11)	Date of registration of Lease Deed		
12)	Date of expiry of Lease Deed		
13)	Lease Premium paid (Rs.)		
14)	Whether all the units are contiguous adjacent to each other or not ?	:	
15)	Irregularities due to violation of clause of offer letter, lease deed etc., if any		
	i) Un-authorised Construction	:	
	ii) Un-authorised Encroachment	:	

	iii) Eviction Process (give details)	:	
	iv) Court Case (give details)	:	
	v) Sub-letting / transfer (Unauthorised) if any	:	
16)	Particulars of Outstanding Dues, if any		
	i) Lease Premium	:	
	ii) Monthly Rent (Short Term cases)	:	
	iii) Service Tax	:	
	iv) Municipal Tax	:	
	v) Reserve / Annual Rent / Future Rent	:	
	vi) Development Charge	:	
	vii) Maintenance Charge	:	
	viii) Any other dues, if any	:	

Date :

**Signature of the
Proprietor / Director / Authorised Signatory**