

APPLICATION FORM FOR CHANGE OF NAME OF THE UNIT / COMPANY/ FIRM

To
Estate Manager,
The W.B.S.I.D.C. Ltd.
Silpa Bhavan,
31, Black Burn Lane,
Kolkata - 700 012

Sir,

I / We have been allotted a Plot / Shed / Stall / Building Space as per details below. Now I / We want to change of Name of the Unit / Company. The necessary information are given below for your consideration and approval of my / our prayer.

1)	Name of the Industrial / Commercial Estate	:	
2)	Name of the Unit / Company	:	
3)	Constitution of the unit – whether unit is proprietorship / partnership / company Registered under Companies Act		
4)	Name of Proprietor / Partner / Director (s) and percentage of share	:	
5)	Name of Proprietor / Partner / Director (s) as of now other than original and without permission of the W.B.S.I.D.C. Ltd., if any	:	
6)	Details of Plot / Shed / Stall / Building space and Area	:	a) No. b) Area / Size
7)	Short Term or Long Term Lease and period	:	
8)	Date of registration of Lease Deed	:	
9)	Date of expiry of Lease Deed	:	
10)	Lease Premium paid (Rs.)	:	
11)	Name of existing activities / production	:	
12)	If activities / production was changed earlier without due permission?	:	
13)	The proposed Name to be adopted replacing the new name-	:	
14)	Resolution for such change of Name	:	
15)	Reason for such change of Name	:	
16)	Irregularities due to violation of clause of offer letter, lease deed etc., if any		
	i) Un-authorised Construction	:	
	ii) Un-authorised Encroachment	:	
	iii) Eviction Process (give details)	:	
	iv) Court Case (give details)	:	
	v) Sub-letting / transfer (Unauthorised) if any	:	
17)	Particulars of Outstanding Dues, if any	:	
	i) Lease Premium	:	
	ii) Monthly rent (in case of Short Term lease)	:	
	iii) Service Tax	:	
	iv) Municipal Tax	:	
	v) Reserve / Annual Rent / Future Rent	:	
	vi) Development Charge	:	
	vii) Maintenance Charge	:	
	viii) Any other dues, if any	:	

Date:

**Signature of the
Proprietor / Director / Authorised Signatory**