

APPLICATION FORM FOR INDUCTION OF NEW PARTNERS/ DIRECTORS/CHANGE IN CONSTITUTION OF THE COMPANY

To
Estate Manager,
The W.B.S.I.D.C. Ltd.
Silpa Bhavan,
31, Black Burn Lane,
Kolkata - 700 012

Sir,

I / We have been allotted a Plot / Shed / Stall / Building Space as per details below. Now I / We want to change the Induct / Change Proprietor / Partner / Director. The necessary informations are given below for your consideration and approval of my / our prayer.

1)	Name of the Industrial / Commercial Estate	:	
2)	Name of the Unit / Company	:	
3)	Name of Proprietor / Partner / Director with respective shares	:	a) b) c)
4)	Name of Proprietor / Partner / Director as of now other than original with respective shares and without permission of the W.B.S.I.D.C. Ltd.	:	a) b) c)
5)	Details of Plot / Shed / Stall / Building space and Area	:	a) No. b) Area / Size
6)	Short Term / Long Term and period	:	
7)	Date of registration of Lease Deed	:	
8)	Date of expiry of Lease Deed	:	
9)	Lease Premium paid (Rs.)	:	
10)	Name of existing activities / production	:	
11)	If activities / production was changed without due permission ?	:	
12)	Constitution of the Company / Unit -- Proprietorship / Partnership / Company Registered under Company Act.	:	
13)	Name & Address of the person / persons to be in inducted as Proprietor / Partner / Director with percentage of shares	:	a) b) c)
14)	Whether there is any relationship with the new entrant with the original allottee / allottees ?	:	

Contd....

15)	Submission new Partnership Deed if any	:	
16)	Submission of Form 20B, 32 & 40A in case of Company Registered under Company Act.	:	
17)	Copy of Resolution for such induction	:	
18)	Reason of such induction / change in constitution	:	
19)	Irregularities due to violation of clause of offer letter, lease deed etc., if any		
	i) Un-authorised Construction	:	
	ii) Un-authorised Encroachment	:	
	iii) Eviction Process (give details)	:	
	iv) Court Case (give details)	:	
	v) Sub-letting / transfer (Unauthorised) if any	:	
20)	Particulars of Outstanding Dues, if any		
	i) Lease Premium	:	
	ii) Rent	:	
	iii) Service Tax	:	
	iv) Municipal Tax	:	
	v) Reserve / Annual Rent / Future Rent	:	
	vi) Development Charge	:	
	vii) Maintenance Charge	:	
	viii) Any other dues, if any	:	

**Signature of the
Proprietor / Director / Authorised Signatory**