



CIN: U74140WB1961SGC025037

Chairman
Managing Director

2236-1212
2221-6390

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPN. LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

Regd. Office : Shilpa Bhavan, 31, Black Burn Lane, Kolkata - 700 012

No. SB-1/2313/4/25-26

Date 13/11/2025

Notice

Subject: Enlistment of MSME units (manufacturers only) for executing/supplying orders for –

- A. Wooden & Steel Furniture, Hospital furniture & Equipment, Interior & Modular Work, Utensils & Kitchen Equipment, Furnishing Items, Electrical Items Plastic/PVC Items & Tarpaulin having Manufacturing unit all over West Bengal.**

Applications are invited in the prescribed format for fresh Enlistment of SSI registered units for above mentioned works.

1. Eligibility criteria:

- Applicant must have UDYAM Registration Certificate.
- Manufacturer should have at least 700 sq.ft. Factory shed/space so that indentors may inspect their indented articles before painting and polishing and finished product before delivery.
- The unit should have GST registration, Sales Tax Certificate & Trade License etc.
- A black-listed manufacturing unit whose punishment tenure is still prevailing is not allowed to apply.
- Those who are not the manufacturers but doing only trading job will not be eligible for enlistment.
- For interior decoration, Modular the unit must have three years of working experience in similar field, out of which one year in government organization will be given preference.

2. Terms & Condition:

- Land Document of the manufacturing unit such as deed, lease/rent deed etc. to be submitted.
- Sketch plan of the factory shed/space covered and uncovered area with measurement duly signed by the applicant should be submitted along with the application.
- The electricity bill of last 3 months as a proof of running unit should be submitted.
- The manufacturing units who have "ISO Certification" will also get preference if other condition is fulfilled by them. Certificate to be enclosed.
- The unit has to submit "Bank Solvency Certificate" of at least Rs 3 lakh from a Nationalized Bank.

f. Work force of the unit will be considered with valid PF & ESI / Proper documentation & accounting of salary for last 3 Months is wanted.

- I. Any unit /applicant having an unit in his name with UDYAM having products / activities for Manufacturing General furniture (Steel & Wooden) may apply.
- II. Women entrepreneur will also be given preference if the unit is solely owned or majority member of BOD shall consist of women entrepreneur.
- III. In a family (parents, spouse and Son/ daughter) if members have different units having different UDYAM Registration Certificate then they can apply / or be enlisted only for any one of the work for each UDYAM Registration Certificate. **“However, more than one member of the family will not be enlisted for same category of the work”**. In case, more than one member are enlisted due to some reason, the matter should be brought to the knowledge of WBSIDC immediately by them.

3. Document to be submitted:

- a. UDYAM Registration Certificate (Udyog Aadhar Memorandum/EM-II will not be acceptable).
- b. Trade License.
- c. GST Certificate.
- d. Credentials of similar nature of work.
- e. Fire License.
- f. Pollution License.
- g. Land Documents (Lease deed/rent deed/purchase deed).
- h. Sketch Plan of the factory shed/space (Covered/Uncovered) with total Area.
- i. Bank Solvency Certificate (At least Rs. 3 lakh from nationalized bank).
- j. ISO Certificate (If ISO registered).
- k. Electricity bill of last 3 months (if commercial connection).
- l. PF/ESI Certificate of Workers (Mandatory).
- m. Income Tax Return Certificate. (Last Year).
- n. PAN card.
- o. Factory License.
- p. Audited Balance Sheet/Turnover (Last Year).
- q. Partnership Deed/Memorandum of Articles and Association.

4. Additional Information to be submitted:

A. Infrastructure:

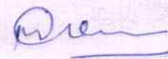
- a. List of Machinery.
- b. No of tools & equipment.
- c. No of Workers (Skilled/Semi Skilled/Unskilled).
- d. No of Office Staff.
- e. No of In-house Designer.
- f. Arrangement of pollution Control.
- g. Safety measures taken in factory premises.

Note: All pages of document to be signed by applicant. Original documents would have to be bought on the day of interview.

5. How to apply:

- a. Application Booklet can be obtained or downloaded from WBSIDC and its website 'www.wbsidcl.in'. The application fees is Rs. 100/- and processing fees is Rs. 900/- payable by CASH/Demand Draft or RTGS. Application Booklet will be available up To 15.12.2025
- b. The application Booklet should be submitted in sealed envelope at Silpa Bhavan (2nd floor) 31, Black Burn lane, Kolkata- 700012 latest by 15.12.2025 up to 5 PM.

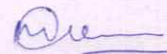
WBSIDC Ltd. Authority reserves the right to accept or reject any or all the applications for enlistment without assigning any reason whatsoever.



Executive Director

Copy for information to :

1. P.A. to Chairman, The WBSIDC Ltd.
2. P.A. to Managing Director, The WBSIDC Ltd.
3. PA to Executive Director , The WBSIDC Ltd.
4. Notice Board, Shilpa Bhawan, The WBSIDC Ltd.
5. Office copy.



Executive Director