



**THE WEST BENGAL SMALL INDUSTRIES  
DEVELOPMENT CORPORATION LIMITED**

*A Government of West Bengal Undertaking*

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Memo No.: SB2/1748/2025-26

Dated: - 06/03/2026

**NOTICE INVITING ELECTRONIC QUOTATION No. 12 OF 2025-2026 OF THE WBSIDC LTD.  
(2<sup>nd</sup> Call)**

Executive Engineer, The WBSIDC Ltd., invites **e-QUOTATION** for the consultancy work from the bonafide registered reputed, reliable and resourceful Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers having experience for the similar nature of Consultancy Job related to Fire Fighting Works as detailed in the table below. (Submission of Bid through **online**)

Sl. No.	Name of the work	Estimated Amount/ Quoted Amount ( with taxes)	Applicati on Fees (Rs.)	Earnest Money (Rs.)	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Preparation and submission of Detailed Project Report (DPR), drawing, design, BOQ etc. in connection with the Fire Fighting System at- <b>Ambari Falakata IP, Phase-I. (77.75 Acre approx.) (2nd Call)</b>	<b>Rate to be Quoted</b>	590.00	15000.00	60 ( Sixty ) days	WBSIDCL Engineering Division	Bonafide registered Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)
2.	Preparation and submission of Detailed Project Report (DPR), drawing, design, BOQ etc. in connection with the Fire Fighting System at- <b>Ambari Falakata IP, Phase-II. (38.60 Acre approx.) (2nd Call)</b>	<b>Rate to be Quoted</b>	590.00	15000.00	60 ( Sixty ) days	WBSIDCL Engineering Division	Bonafide registered Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)
3.	Preparation and submission of Detailed Project Report (DPR), drawing, design, BOQ etc. in connection with the Fire Fighting System at- <b>Durgapur Industrial Park, Ph-I (20.00 Acre approx.) (2nd Call)</b>	<b>Rate to be Quoted</b>	590.00	15000.00	60 ( Sixty ) days	WBSIDCL Engineering Division	Bonafide registered Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)

4.	Preparation and submission of Detailed Project Report (DPR), drawing, design, BOQ etc. in connection with the Fire Fighting System at- <b>Durgapur Industrial Park, Ph-II (15 Acre approx.) (2nd Call)</b>	<b>Rate to be Quoted</b>	590.00	15000.00	60 ( Sixty ) days	WBSIDCL Engineering Division	Bonafide registered Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)
5.	Preparation and submission of Detailed Project Report (DPR), drawing, design, BOQ etc. in connection with the Fire Fighting System at- <b>Durgapur RIP (12.50 Acre approx.) (2nd Call)</b>	<b>Rate to be Quoted</b>	590.00	15000.00	60 ( Sixty ) days	WBSIDCL Engineering Division	Bonafide registered Company / Firms / Architect / Consultant / Fire Fighting Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)

Note: In the event of e-filing intending bidder may download the tender document from the website, <https://wbtenders.gov.in/> directly by the help of Digital Signature Certificate & necessary **Earnest Money** & cost of **Tender Documents**. (Non-refundable)

Necessary Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank **or** offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI ) and IFSC Code and also e-procurement Ref. No.

## **2. Payment procedure:**

### **A. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway.**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway;
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/local Body/PRI, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.,
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

### **B. Payment through RTGS/NEFT :**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/RIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

**C. Refund/Settlement Process:**

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidder, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date of which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidders uploaded to the e-Procurement portal by the tender inviting authority.
- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a) EMD of the L1 bidder will automatically get transferred from the pooling account to the account of **THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.** along with the bank particulars of the L1 bidder.
  - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/ PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the account of **THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.**
- vii. All refunds will be made mandatorily to the Bank A/C from which the payments of EMD & Tender Fees (if any) were initiated.

**3. Eligibility criteria for participation in tender:**

- i. The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (Five) years prior to the date of issue of this Notice at least one work of **similar nature (DPR preparation for Fire Fighting Infrastructures)** under the authority of State/Central Gov., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government [Non Statutory Documents]
- a. **N.B.:- Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work.**
- ❖ Necessary documents like copy of Pan Card, up to date valid Professional Tax Registration Certificates, Challans etc. Valid GSTIN Certificates are to be submitted.

**4. Important Information:-**

**A. (Date & Time Schedule)**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIEQ Documents online (Publishing Date)	06/03/2026 up to 6:00 P.M
2.	Start Date of sale / download of Tender Documents (online)	07/03/2026 from 10:00 AM
3.	End Date of Sale / download of Tender Documents	16/03/2026 up to 1:00 PM
4.	Bid submission start date (online)	07/03/2026 from 10:00 AM
5.	Bid submission closing date (online)	16/03/2026 up to 1:00 PM
6.	Date of opening of Technical Proposals (online)	18/03/2026 up to 1:00 PM
7.	Date of uploading list for Technically Qualified Bidder(online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate.	Will be informed later on

- 5) If **EMD @ 2%** of quoted amount exceeds Rs 15000.00 ( Rupees Fifteen Thousand ) for the works mentioned in the NIEQ, additional amount shall have to be paid in the form of D.D./P.O. etc. drawn in favour of “**The West Bengal Small Industries Development Corporation Ltd.**” Payable at Kolkata on acceptance and before execution of agreement as per the prescribed pro forma available from down loaded copies of original documents duly uploaded on to the e-tender web portal of this corporation.

**N.B :-**

- ❖ The corporation reserves the right to accept or reject any or all quotations without showing any reason what-so-ever.
- ❖ No **CONDITIONAL/ INCOMPLETE QUOTATION** will be accepted under any circumstances.

**6. Introduction**

**6.10 Background**

WBSIDC have developed a large number of industrial and commercial parks at various areas across West Bengal and have allotted the entrepreneurs of Tiny / SSI units their requisite spaces for business activity specially to the manufacturing industries in the form of either plots or sheds to on rent / lease basis (long / short term). The areas allotted to the entrepreneurs are provided with the basic infrastructures like road network, water supply & distribution system, storm water drainage, sewerage, power supply and street lighting, etc.

In the recent past, it has been observed that a number of accidents caused by fire happened in the city, from these fatal experiences, the WBSIDC seriously felt the necessity of providing the fire safety and precautionary measures among the basic

infrastructures of each industrial estate. As the population density and work pressure are of considerable magnitude the WBSIDC focused their priority on the industrial Parks which are in and around Kolkata.

The West Bengal Small Industries Development Corporation (WBSIDC) Ltd. invites **Quotation with bid from reputed Architect / Consultant / Engineers / firms / companies to develop a Detailed Project Report** for in connection with the Fire Fighting System at different industrial Parks in west Bengal (as mention in the table at page-1 and page-2) **that encapsulates and hosts the above ambitions.**

## 7. Scope of Work

### Scope of work relating to proposed work (Civil) :-

- i. Detailed drawing, design & estimate for the Fire fighting underground water reservoirs with structural stability certificate by registered Structural Engineer having capacity as per fire norms with locations after conducting requisite Soil Investigation, Level Survey and the structural drawings shall have to be prepared and submitted after getting the same vetted from any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur.
- ii. Detailed drawing, design & estimate for the Deep Tube Wells as per requirement with locations shall have to be prepared and submitted.
- iii. Detailed drawing, design & estimate for the Pump Houses as per requirement with locations shall have to be prepared and submitted.
- iv. Detailed drawing, design & estimate for the Fire fighting Distribution System showing dia of ring main, street hydrant etc. as per requirement with location shall have to be prepared and submitted.
- v. Detailed drawing, design & estimate for the interconnecting pipe line from the deep tube wells and reservoirs and pump room showing dia of pipe and depth as per requirement with location shall have to be prepared and submitted.
- vi. Analysis of rate for all non-schedule items along with supporting quotation, as necessary, shall have to be furnished.
- vii. Detailed Estimate of the total cost of the project as per the current PWD schedule of rate (Civil Works) shall have to be prepared and submitted in the shape of BOQ for the purpose of calling tenders thereon. The BOQ shall have to be submitted in hard copy as well as in soft copy in excel format which shall have to be editable.
- viii. Periodical Supervision shall have to be conducted from time to time during the entire course of actual execution of the proposed work contemplated herein and a Completion Certificate shall also have to be submitted after completion of the proposed work in all respects in accordance with the BOQ on the basis whereof the tenders shall have been called for.
- ix. Provisional NOC shall have to be obtained from the Competent Authority i.e. from department of WBF&ES on the DPR and formal NOC shall also have to be obtained from, the said Department after completion of the work.
- x. FSR & FSC shall have to be obtained from the competent authority i.e from the department of WBF& ES through on-line application.
- xi. The term “proposed work (Civil)” means the civil part of the work:-
  - a. To which the instant work of preparation and submission of DPR pertains; and
  - b. Which shall eventually be executed and completed by calling separate tenders and/or otherwise therefor.

### Scope of work relating to the proposed work (Electrical) :-

- i. Pump house layout / fire fighting machine room layout drawing with overall machine dimensions mentioning clearances from all sides of machines as per relevant codes & practices, shall have to be provided.

- ii. Fire pump & jockey pump rating calculations against the calculated discharge and head at the point of delivery of pump as per fire and other codes and practice, shall have to be provided.
- iii. Detailed Estimate of the total cost of the project as per the current PWD schedule of rate (Electrical Works) and as per market rate shall have to be prepared and submitted in the shape of BOQ for the purpose of calling tenders thereon. The BOQ shall have to be submitted in hard copy as well as in soft copy in excel format which shall have to be editable.
- iv. SLPD of the firefighting electrical system shall have to be furnished.
- v. Control panel with overall dimension including ratings of each switches and protective measuring instruments shall have to be furnished.
- vi. Analysis of rates for all non-schedule electrical items along with supporting quotation (three nos.) shall have to be provided.
- vii. Proper size protective devices i.e. RCCB, MCB etc shall have to be included in the SPNDB for EI work. Analog type specially designed Ammeter, Voltmeter may be provided in the panel so that pointer may stand at least at the middle portion of the scale.
- viii. Pressure gauge and flow meter shall have to be considered at the delivery line of pump motor set.
- ix. Calculations for the selection of cable of different sizes shall have to be furnished.
- x. Sufficient space shall have to be kept in the fire pump house so that easily pump motor set can be taken out by chain pulley arrangement or any other process for repairing and can be reinstalled after repairing of the same.
- xi. The provision of providing power supply to the firefighting pump(s) and water pump either through the substation or L & MV supply from the WBSEDCL / CESC / DPL shall have to be finalized in consultation with the WBSEDCL / CESC / DPL and the cost along with necessary quotation(s) shall also have to be included in the DPR. Necessary coordination with the WBSEDCL / CESC / DPL and WBSIDCL engineers during service connection and commissioning of the fire fighting pump motor sets will also be under the scope of the quotationer .
- xii. The requisite provisional clearance/certificate as to viability of the proposed work shall have to be obtained from the Fire Department, Government of West Bengal and the DPR shall accordingly be prepared and submitted.
- xiii. Periodical Supervision shall have to be conducted from time to time during the entire course of actual execution of the proposed work contemplated herein and a Completion Certificate shall also have to be submitted after completion of the proposed work in all respects in accordance with the BOQ on the basis whereof the tenders shall have been called for. In addition, the final No Objection Certificate in respect of the proposed work after completion thereof shall also to be obtained from the Department of West Bengal Fire & Emergency Services, Government of West Bengal and to be submitted.
- xiv. FSR & FSC shall have to be obtained from the competent authority i.e from the department of WBF& ES through on-line application.
- xv. Provisional NOC shall have to be obtained from the Competent Authority i.e. from department of WBF&ES on the DPR and formal NOC shall also have to be obtained from, the said Department after completion of the work.
- xvi. The term “proposed work (Electrical)” means the electrical part of the work:-
  - a. To which the instant work of preparation and submission of DPR pertains; and
  - b. Which shall eventually be executed and completed by calling separate tenders and/or otherwise therefore.

## **8.00 Deliverables**

1. Submission of Master Plan, Level Survey, Soil Test Report, Drawing, Design, Estimate, SLPD etc. of both for Civil and Electrical Work as mentioned in the scope of work on acceptance of the authority and Presentation on Draft DPR  
- 03(three) sets in Hard Copy and in Soft Copy (in AutoCAD & Pdf and MS Word & Excel).
2. Submission of Vetted Structural Drawings of Fire fighting underground water reservoirs from any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur and Vetted diagram of Fire Distribution Network & Concept Master Plan, duly vetted followed by the issuing FSR by appropriate authority of WBF&ES. Submission of Vetted Structural Drawings of Fire fighting underground water reservoirs from any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur and Vetted diagram of Fire Distribution Network & Concept Master Plan, duly vetted by appropriate authority of WBF&ES.

3. Submission of Final DPR
  - Five (5) sets in Hard Copy and in Soft Copy (in AutoCAD & Pdf and MS Word & Excel in editable form).
4. Submission of working drawing
  - 05 ( Five ) sets in hard copy and in Soft Copy (in AutoCAD & Pdf in editable form).
5. FSR & FSC/Formal NOC shall have to be obtained from WBF& ES and to be submitted to the Executive Engineer after completion of the work.

## 9.00 Project Timelines

The following timeline has to be strictly followed by the selected Agency:

Sl. No.	Milestone / Deliverable	Dates
1	Issuance of work order	T
2	Submission of Master Plan, Level Survey, Soil Test Report, Drawing, Design, Estimate, SLPD etc. of both for Civil and Electrical Work as mentioned in the scope of work on acceptance of the authority and Presentation on Draft DPR	T+ 30 days
3	Submission of Vetted Structural Drawings of Firefighting underground water reservoirs from any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur and Vetted diagram of Fire Distribution Network & Concept Master Plan, duly vetted by appropriate authority of WBF&ES.	T + 45 days
4	Submission of Final DPR with issuance of FSR / Provisional NOC to be obtained from the Department of WBF & ESs.	T + 60 days
5	Acceptance of DPR	As per progress
6	Submission of working drawings (Civil and Electrical)	As per progress
7	Periodical Supervision of the proposed work (Civil and Electrical) . (Payment are to be released after issuance of completion certificates by the Engineer-in Charge and after obtaining the final NOC from the WBF& ES Department)	As per progress

## 10.00 Schedule of Payment.

**10.10** The payment will be linked to project milestones as a percentage of the Agency's bill.

Sl. No.	Milestone / Deliverable	Payment (%)
1.	Submission of Master Plan, Level Survey, Soil Test Report, Drawing, Design, Estimate, SLPD etc. of both for Civil and Electrical Work as mentioned in the scope of work according to application of FSR.	15%
2.	Vetted diagram of Fire Distribution Network & Concept Master Plan along with others requisite documents duly vetted Followed by issuing FSR by the appropriate authority of WBF&ES.	10%
3.	Submission of Draft DPR according to FSR.	10%
4.	Submission of Final DPR.	10%
5.	Vetted of DPR by the PWD.	10%
6.	Acceptance of DPR by the Department.	15%
7.	Submission of working drawings (Civil and Electrical)inclusive of structural drawings like UGR etc. duly vetted from any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur.	10%
8.	Periodic supervision of the proposed work (Civil and Electrical). (Payments are to be released after issuance of completion certificates by the Engineer-in Charge and after obtaining the final FSC/ NOC from the WBF& ES Department).	20%

**10.20** Security deposit @ 10% of total quoted amount will be recovered from the bills, whether on account or final, and the same shall be retained as security deposit for ensuring performance by the Consultant of the work of such periodic Supervision of the proposed work (Civil and Electrical) as tabulated above. The security deposit so deducted shall be refundable within a period of ninety (90) days after the certificate of completion of the proposed work has been issued by the Engineer-in-Charge, a copy of such completion certificate shall be communicated to the Consultant.

**10.30** In addition to the above, the Labour Welfare Cess @ one percent (1%) of the total bill value will be deducted from each bill/bills together with all other Statutory deductions as per Govt. Rules and Regulations in force.

## **11.0 Qualification / Eligibility Criteria**

### **11.10 Technical Capacity**

The Bidder should have the following minimum Technical experience:

- 1) The firm / Company should have completed for the preparation of Detailed Project Report for similar type of work in last 5 financial years ending 31st March 2025.
- 2) The firm / company have in house experts / key personnel with relevant qualifications along with adequate number of junior professionals and technical support staff with experience in:
  - a. Infrastructure and utilities for Fire Fighting
  - b. Financial analysis, cost estimation, project structuring
  - c. Structural Design
  - d. Electrical Design
- 3) It is preferred that the firm / company should have a permanent office or create a base in Kolkata where key nodal and competent personnel shall remain available on regular basis during project development stage.

### **11.20 Financial Capacity**

Average annual turnover of firm / company shall not be less than **Rs. 50 lakh** per annum in last 3 financial years completed as on 31st March 2024.

## **12.00 CANCELLATION / TERMINATION OF ORDER**

The time allotted for completion of the job shall be deemed to be the essence of the contract and the work shall throughout the stipulated period of the contract be proceeded with due diligence. If any stipulation as to the time schedule is not strictly adhered to by the consultant, the contract shall be liable to termination by EE/ WBSIDCL with forfeiture of Security Deposit in settlement of the damages sustained by the Corporation due to such non- performance on the part of Consultant.

Furthermore, in case of failure on the part of Consultant to comply with any of the provisions of the contract, he shall be liable to pay compensation @1% of the quoted amount per day for each day such failure on his part shall continue: Provided that, total amount of compensation so payable shall not exceed 10%(Ten) of the quoted amount.

An agreement shall have to be executed by the successful bidder on Non-Judicial Stamp paper in triplicate as per prescribed pro forma within 3(Three) days from the date of acceptance of his Bid, failing which the offer will liable to be cancelled without any further communication in this regard.

## **13 General Conditions:**

- Price bid shall be quoted in online BOQ only. No offline Quotation will be entertained.
- The rate shall be for the whole Work inclusive of GST and all other taxes.

- The rates and the price quoted by the bidders shall be fixed for the entire duration of the contract and shall not be subject to any adjustment, changes, escalation, etc. under any circumstances.
- In case of any dispute with regard to interpretation of any section as contained in this NIEQ or as may arise by and between the contracting parties the same shall be referred to Managing Director, WBSIDC whose decision shall be Final and binding on all the parties.
- The rate shall be inclusive of all charges, travel and other incidental, food & Lodging costs, etc.

The bid must be kept valid for 6 (Six) months from the date of opening. In exceptional circumstances WBSIDC may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing by fax / mail. WBSIDC reserves the right to cancel all or any of the quotations as received. The work order ( AOC) will be given for the work as per relevant rules and regulations after examining the quotations. WBSIDC reserves the right to order either in part or full of the tender scope.

#### **14 Submission of Tenders**

General process of submission: Quotations are to be submitted through online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

##### **A. *Technical proposal***

The Technical proposal should contain scanned copies of the following further two covers (folders).

##### **A1. Statutory Cover Containing**

- i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIQ, against the serial of work as applied for concerned with the Work.
- ii. RTGS/NEFT towards earnest money (EMD) prescribed in the e-NIQ, against the serial of work as applied for concerned with the Work.
- iii. Special Terms, condition & specification of works.

##### **A2 Non statutory Cover Containing**

- i. Valid Professional Tax (PT) Certificate, Pan Card, IT return (Last 3 F.Y.), Audited Balance Sheet for last 3 F.Y., GSTIN Registration/clearance Certificate, Current GST payment receipt. Bank Solvency.
- ii. Registration Certificate under Company Act (if any).
- iii. Registered Deed of partnership Firm/ Article of Association & Memorandum
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last three years(year just preceding the current Financial Year will be considered as year -I)
- vi. List of Technical staffs along with their authentically to menials & appointment letter other supporting documents of any.
- vii. Affidavits (Ref:- format shown in Annexure "III")
- viii. Credential for completion of at least one similar nature (Preparation of DPR for firefighting Infrastructures) of work under the authority of state/ central Govt. undertaking statutory bodies constituted under the statute of the state/ state Govt. prior to the date of issue of this NIEQ is to be furnished.

**Note:** - Failure of submission of any of the above mentioned documents in specified cover as above (A1, i.e., statutory cover and A2, i.e., Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to summarily rejected.

##### **B. *Tender committee(TSC)***

- i. Opening of Technical proposal :-  
Technical proposals will be opened by the Executive Engineer, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.  
At the same time the Technical proposals which will be received through off-line will also be opened.

- ii. Intending tenderers may remain present if they so desire.
- iii. Cover (folder) statutory documents should be opened first & if found in order, cover (Folder) for non statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.
- iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.
- v. Uploading of summary list of technically qualified tenderers.
- vi. Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- vii. During evaluation, the committee may summon the tenderer to seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

**C. Financial proposal**

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) online through computer in the space market for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

**15. Penalty for suppression / distortion of facts**

i) If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, this office may take appropriate legal action against such defaulting tenderer.

ii) Any non-performance / indiscipline / violation of contractual obligation either through complaints or otherwise would be taken up by WBSIDC and they would have the right to call for written explanation and impose financial penalty ranging from 5% to 20% of the billable amount. If the occurrence of the same is repeated twice, then the WBSIDC shall have the right to terminate the contract

**16) Dispute:**

In case of any dispute, decision of the Managing Director, WBSIDC Ltd. shall be final and binding on all the stakeholders.

**17) AMENDMENT TO DOCUMENTS:**

At any time before submission of Proposals, WBSIDC may, for any reason modify the documents by amendment. Any amendment shall be issued in writing through addenda. Addenda will be uploaded in WBSIDC website. WBSIDC may at its discretion extend the deadline for the submission of proposals.

**18) LEGAL JURISDICTION:**

If any dispute or difference arises regarding any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata only.

Sd/-  
**Executive Engineer**  
**THE WBSIDC Ltd.**

Memo No. SB2/1748/1(1)/2025-26

Dated: 06/03/2026

Copy forwarded to the PRO for information with the request for circulation of the NIT widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

**Sd/-  
Executive Engineer  
THE WBSIDC Ltd.**

Memo No.: SB2/1748/2(11)/2025-26

Dated: - 06/03/2026

Copy forwarded and information to the:

1. Special Secretary, Department of MSME&T, Govt. of W.B., Shilpa Sadan, 7<sup>th</sup> Floor, 4, Abanindranath Tagore Sarani, Camac Street, Kolkata – 700 016
2. Estate Manager The WBSIDC LTD. Kolkata – 700012.
3. Sr. Superintending Engineer The WBSIDC LTD. Kolkata – 700012.
4. Chief Financial Officer, The WBSIDC LTD. Kolkata – 700012.
5. Technical Advisor (Electrical) The WBSIDC LTD. Kolkata – 700012.
6. Assistant Engineer –I ( Civil ) Sri R. K. Saha The WBSIDC LTD. Kolkata – 700012.
7. Assistant Engineer- I ( Electrical ) Sri G. De The WBSIDC LTD. Kolkata – 700012.
8. P.A to the Managing Director, The WBSIDC LTD. Kolkata – 700012.
9. Accounts Section of Engineering Division, The WBSIDC LTD. Kolkata – 700012.
10. Estimating Section, Engg. Division (Civil/Electrical), The WBSIDC LTD. Kolkata – 700012
11. Notice Board, Shilpa Bhavan,( 4th floor) The WBSIDC LTD. Kolkata – 700012
12. Office Copy.

**Sd/-  
Executive Engineer  
The WBSIDC Ltd.**

**PROFORMA FOR APPLICATION (IN LETTER HEADED PAD)**

To  
The Executive Engineer  
The WBSIDC Ltd,  
Shilpa Bhavan, 4<sup>th</sup> Floor,  
31, Black Burn Lane, Kolkata 700012.

Ref.: Tender for \_\_\_\_\_ (Name of the work)\_\_\_\_\_

e-N.I.E.Q.No.: \_\_\_ of 2025-26 \_\_\_\_\_ (Sl. No. \_\_\_\_\_)

Dear Sir,

I \_\_\_\_\_ (Name of the signatory)\_\_\_ having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & corrigendum, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ In the capacity (Proprietor/POA)\_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

**We understand that:**

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Encl:- e-Filling:-NAME OF THE SIGNATORY (in capital)

- 1. Statutory Documents
- 2. Non Statutory Documents

**Date:** \_\_\_\_\_ **Signature of applicant** including **title**  
and capacity in which application is made.

- N.B :-**
- 1) THIS APPLICATION MUST BE MADE IN THE LETTER HEAD OF THE FIRM IN WHICH APPLICATION IS MADE, CLEARLY MENTIONING THE ADDRESS, CONTACT NUMBER & EMAIL ID OF THE FIRM.
  - 2) Signature of the applicant shall have to be matched with PAN Card / Power of Attorney holder(s) signature, whichever is applicable.

**Annexure- 'II'**  
**Affidavit**

**(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)**

**Ref : NIEQ 12 of 2025-26**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to Furnish pertinent information as deemed necessary and / or as request by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.

Signed by an authorized officer of the firm  
Title of the Officer  
Name of the firm with Seal  
Date:

**Annexure- 'III'**  
**EXPERIENCE PROFILE**

LIST OF **COMPLETED** PROJECTS THAT ARE SIMILAR IN NATURE EXECUTED DURING THE LAST SEVEN YEARS FROM THE DATE OF NIT.

Name, Location & nature of work	Deptt. Concern	Engineer-in-Charge	Tender Number	Tender Amt. & Executed Amt.	% of Participation of company	Original Time Schedule		Actual Time Schedule		Reasons for delay in completion (if any)
						Start Date	Completion Date	Start Date	Completion Date	

Note: a) Certificate from the Employers to be attached

b) Non-disclosure of any information in the Schedule will result in disqualification of the firm

**Date:**

**Signature of applicant**  
including title and capacity in which application is made